

12401 Alder Woods Drive, Fairfax, Va. 22033 703-352-6204

August 2018

Dear Pender Hill Families,

Summer is speeding by and soon we will be ready to start another school year. The following information will help you to know what to expect as school begins in September. Please read carefully and note that there is no evening Parent Meeting. Instead, we have added a “Welcome Parent Coffee” event. We hope you will plan to attend.

Your Child’s teacher will be emailing you a welcome class letter before school starts, so be on the lookout for that!

We have had to say goodbye to Bekah Elmore. She and her family have moved out of the area. Bekah was the teacher in our 3 or 4 Day 4’s Class. As you will see below, we have had a few teaching changes within our Staff. Also, we welcome Elaine Perry to our team this year! She will be working with Daniela Gutierrez in the 2’s Classes.

**Pender Hill Staff 2018-2019**

Under 2’s Room 109 Jami Flemmons /Elizabeth Donovan

2’s Room 125 Daniela Gutierrez/ Elaine Perry

3’s Room 103 Joh Shanley /Sandi Mitchell

3’s Room 121 Jeanne Diehl/Laurel Pardo

4’s, 3 or 4 Day Room 119 Leslie Whitacre/Yara Natour

4’s, 4-Day Room 123 Ann Hines/Yolanda Tsai

Pre-K Room 101 Molly Jones, Tammy Miller (T/W/TH) Jeanne Diehl (M/F)

**Important Documents And Forms**

If you are new to Pender Hill School and have not turned in a copy of your child’s Birth Certificate and Health and Immunizations Forms (filled out by your child’s doctor), you will need to have them in hand the first day of school.

If your child is a returning student, we do not need another Health Form, however, please make sure that we have all of your child’s updated immunization information.

If your child needs to keep any medication at school, such as inhalers or allergy medications, you will need your child’s doctor to fill out the appropriate forms. These forms are required by Fairfax County and they can be obtained on the Fairfax County Schools Website.

All the above forms need to be turned in before school begins. Please drop them in the mail or bring them to your child’s Open House. These forms are required by Fairfax County Law and **MUST be turned in BEFORE the first day of school**. If not, your child will not be able to attend class until they are turned in.

**Tuition, Late Fees and Supply Fee**

Tuition Payments are due the first of every month starting October 1, 2018 (you should have paid September’s Tuition prior to school starting), and continue through May 1, 2019. **PLEASE NOTE:** Pender Hill School is a non-profit and operates on a very narrow margin. We depend on everyone paying Tuition in full and on time! A Late Fee of 7.75% will automatically be assessed and applied to any balance on your account, on the 10th of the month. Payment received is applied to the oldest charge posted. Outstanding balances can cost your child missed class time and can lead to dismissal from the program.

The Supply Fee for your child’s class is due the first day of school. The Supply Fee is $20.00 times the number of days a week your child attends class. (For example, if your child attends 3 days a week, the Supply Fee is $60.00).

**List of Tuition Prices**

T/W/TH 4’s $255.00 / Supply Fee $60.00

4-Day 4’s $330.00 / Supply Fee $80.00

Pre-K $431.00 / Supply Fee $100.00

W U2’s $142.00 / Supply Fee $20.00

T/TH U2’s $282.00 / Supply Fee $40.00

W/F 2’s $282.00 / Supply Fee $40.00

T/TH 2’s $282.00 / Supply Fee $40.00

T/W/TH 3’s $255.00 / Supply Fee $60.00

Attached you will find the September dates for school starting. Please read through the dates and mark them on your calendars. It is so important for you to come and meet your child’s teacher and hear about your child’s class. Your child will have a better start to the school year when you know what is going on and you can help prepare your child.

I look forward to seeing everyone in a few weeks! Please email me if you have any questions, at [sarah.h@penderumc.org](mailto:sarah.h@penderumc.org) .

God Bless,

Sarah Hocker

Director, Pender Hill School

September 2018

6 Open House: 10:00 am – 12:00 pm

T/TH U2’s

T/TH 2s’

Both T/W/TH 3’s classes

7 Open House: 10:00 a.m. – 12:00 p.m.

W U2’s

W/F 2’s

Both 4 Day 4’s, & 3-Day

Pre-K

10 First Day of School 9:30 am – 1:00 pm

19 Early Release for Fairfax County Schools, Pender Hill School Release 12:00 pm